

HIGHLANDS IMPROVEMENT REQUEST

CC&R's REQUIRE THAT ALL EXTERIOR CHANGES MUST BE REQUESTED IN WRITING AND APPROVED BY THE COMPLIANCE COMMITTEE PRIOR TO WORK BEING STARTED. PLEASE ALLOW TWO WEEKS FOR THE COMPLIANCE COMMITTEE TO COMPLETE YOUR REQUEST.

A SKETCH SHOWING ALL MEASUREMENTS OF PROPOSED CHANGES, AS WELL AS DISTANCE FROM LOT LINES IS REQUIRED.

HOMEOWNER'S NAME: _____ PHONE #: _____

ADDRESS: _____

CHANGE REQUESTED: _____

NOTE : ANY IMPROVEMENT OR NEW HOMES REQUIRING SET BACKS SHALL HAVE PINS OR STAKES SHOWING LOT LINES.

HOMEOWNER'S SIGNATURE

DATE

IMPROVEMENT REQUEST ~ APPROVAL / DENIAL

>>> TWO (2) SIGNATURES REQUIRED <<<

Based on the information given by the Homeowner at (address) _____, and inspection by the Compliance Committee of the property in question, the attached request has been :

APPROVED: _____

Signature

DENIED: _____

Signature

DATE: _____

APPROVED: _____

Signature

DENIED: _____

Signature

DATE: _____

REASONS OR REQUIREMENTS (IF NEEDED) : _____
